



Application to Install / Alter On-site Sewage Management System

Section 68 Local Government Act 1993 & GLC OSMS Strategy

Breese Parade Forster
PO Box 450 Forster NSW 2428

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Email: council@midcoast.nsw.gov.au
Website: www.midcoast.nsw.gov.au

- Install a New System
- Alter an Existing System
- Amended System

Licence No _____
 Construction Cert No _____
 DA No _____

Type Of System To Be Installed

- | | | |
|--|--|---|
| <input type="checkbox"/> AWTS | <input type="checkbox"/> Septic Tank Onsite Disposal | <input type="checkbox"/> Pumpout |
| <input type="checkbox"/> Composting Toilet | <input type="checkbox"/> Reed Bed | <input type="checkbox"/> Amended Soil Mound |
| <input type="checkbox"/> Sand Filter | <input type="checkbox"/> Other _____ | |

Applicant Details

Surname: First Name:

Address:

Suburb: Postcode:

Phone (h): Phone (w):

Phone (m): Fax:

Email:

Owner Details (if different from applicant details above)

Surname: First Name:

Address:

Suburb: Postcode:

Phone (h): Phone (w):

Phone (m): Fax:

Email:

Property Address

Lot: DP: Street Number:

Address: Suburb:

Installer / Plumber Details

Company/Name:

Address & Suburb:

Phone (h): Phone (w):

Phone (m): Licence No:

Aerated / Sand Filter / Composting / Mound Systems

Brand Name Model No Servicer

Connection Details

No of Persons Served No of Bedrooms Town Water Tank Water Permanent/Holiday Occupancy

Capacity Of Tank/s

Septic Tank	3000 litres	<input type="checkbox"/>	Pumpout System	Collection Well	4500 litres	<input type="checkbox"/>
	Other	<input type="checkbox"/>		Combined ST/CW	7100 litres	<input type="checkbox"/>

Information To Accompany This Application

PLAN: The application must be accompanied by a site plan, showing the location of:

- a. the sewage management facility proposed to be installed or constructed on the premises,
- b. any related effluent application areas,
- c. any buildings or facilities existing on, and any environmentally sensitive areas of, any land located with 100 metres of the sewage management facility or effluent application areas, and
- d. applications for systems incorporating surface / subsurface irrigation must include a plan of the irrigation layout within the designated disposal area

SPECIFICATIONS: The application must be accompanied by a copy of specifications of the sewage management facility proposed to be installed or constructed on the premises concerned

SITE ASSESSMENT / GEOTECHNICAL REPORT: Applications involving land application of effluent must be accompanied by details of the topography, soil composition and vegetation of any effluent application areas related to the sewage management facility together with an assessment of the site in the light those details.

OPERATION AND MAINTENANCE: The application must be accompanied by details of:

- a. the operation and maintenance requirements for the proposed sewage management facility,
- b. the proposed operation, maintenance and servicing arrangements intended to meet those requirements, and
- c. the action to be taken in the event of a breakdown, in or other interference with, its operation.

Applicant's / Owner's Declaration

I/We have read, understood and accept the conditions and applicable fees specified in relation to this application. I/We accept that all these conditions must be complied with. I/We apply for consent to carry out the works described in this application. I/We declare that all the information given is true and correct and penalties apply for false information. I/We agree that a licenced plumber and electrician must carry out all work where applicable. I/We understand that installation must not commence until this application has been assessed. I/We allow Authorised Officers of Council to enter the property in order to process this application. I/We note that if the applicant is not the owner BOTH signatures are required. I/We understand that if incomplete the application may be delayed or rejected; and more information may be requested after the date of lodgement.

Owner/s	<input type="text"/>	Applicant:	<input type="text"/>
Signature/s:	<input type="text"/>	Signature:	<input type="text"/>
Date:	<input type="text"/>	Date:	<input type="text"/>

Payment Options

If you are posting your application to Council, please tick ✓ your intended payment method:

I/we have attached a cheque payable to MidCoast Council in the required amount.

I/we would like to pay via credit card including the merchant fee, please arrange for Council's Customer Service Centre to contact me/us for payment details. *Note: if the credit card payment is to be made by someone other than the applicant / owner, please specify below:*

Name: _____ Contact Phone: _____

PRIVACY STATEMENT: The information provided in this form may constitute personal information as defined in the Privacy and Personal Information Protection Act 1998. Council is collecting this information so that it can consider matters and take relevant actions required under related planning legislation, regulations, standards, codes, policies etc in relation to dealing with your application. The information may be made available to other parties where such access is in accordance with relevant legislation, regulation or policy. The submission of personal information in this case is required by law and if not provided (wholly or in part) may affect or prevent consideration of the matter by Council. Council is to be regarded as the agency that holds the information, which will ultimately be stored in Council's records system. You may make application for access or amendment to information held by Council and you may also request that Council suppress your personal information from a public register. Enquiries concerning this matter can be addressed to Council's Privacy Contact Officer.

Office Use	\$400 Install
	\$350 Alter
Account: LC PP/OSMS	\$835 Commercial System - 1,501 to 10,000 litres per day
	\$1,650 Commercial System - greater than 10,000 litres per day
	\$100 Amended plan
Fee Paid \$.....	Receipt No..... Date