

# North Arm Cove Community Centre

355 Management Committee

**Booking Officer : Robyn Gee - 0412 154 421**

**Fees and Charges for July 2019 – June 2020** All fees shown below include GST . **Note:** Cleaning is the responsibility of the hirer. Failure to leave facilities in a neat & tidy condition will result in a \$55.00 per hour fee with a minimum of \$110.00.

Booking fee – NAC Community Hall		\$26.00
Use for Elections State and Federal - all halls		\$1,210.00
Use for commercial auctions/sales (per day) all halls		\$411.00

A discount rate of 25% reduction will apply for 5 days or more consecutive use

Bond for major functions (no GST applied)		\$500.00
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Refundable after satisfactory inspection of facility by authorised officer. Payable for all large events. Allow 14days after event for payment process.

Playgroup per session All Halls		\$21.00
When building is not left in an 'as was' condition		\$110.00

## Small Halls including North Arm Cove

Functions - Weddings, Parties, Dances, Discos, Presentation nights etc (include crockery, cutlery, refrigerator, stove, microwave, urn, tables & chairs) NAC Hall		\$155
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Any Use - under 2 hours		\$21.00
2 - 4 hours		\$31.00
4 hours plus		\$67.00

(This includes Public and Service Club Meetings, Community Groups, Church Services and Groups, School use, Charitable and Craft Groups, Recreational and Instructional Classes and 4WD/Caravaneer Groups use of kitchen/toilet facilities etc).

**Hirers booking the centre for 12 times or less per year.** Community groups and private hirers of facilities owned by Council (not being a sporting body, club, association, corporation or incorporated body), who hire a Council facility for non-commercial or non-profit making purposes, for less than 12 times a year may be afforded cover under Council's Casual & Regular Hirers Liability Insurance Policy. Approval for this cover shall be granted in consultation with Council's Risk & Insurance Co-ordinator and if required with Council's Insurance Advisors. Initially contact should be made with the 355 Hall Committee for North Arm Cove by completing the booking form.

**Hirers booking the centre for more than 12 times a year** must provide a certificate of Public Liability Insurance either by way of affiliation with an appropriate Association or Organisation or

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through their own means. Hirers in this category may be eligible for a MCC License to conduct their activities at a reduced rate for hire of the Hall. Hirers should discuss arrangements with the booking officer initially and the 355 Committee.

### **Relevant Documents:**

**Third Party Risk Management and Insurance Requirements – Minute 90/17 24 May 2017.**

**MCC Fees and Charges Report 2019/2020**