

Agenda of Ordinary General Meeting

ITEM NO.	ITEM	KEY INFORMATION	ACTION	APPROX TIME															
4.	Membership	<ul style="list-style-type: none"> ▪ Current membership – update provided at meeting <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="5">Paid To</td> </tr> <tr> <td style="width: 20%;">30 June 2023</td> <td style="width: 20%;">30 June 24</td> <td style="width: 20%;">30 June 25</td> <td style="width: 20%;">30 June 26</td> <td style="width: 20%;">30 June 27</td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </table> <ul style="list-style-type: none"> ▪ Unfinancial members will have their membership cancelled if they do not pay their membership fee. Membership fee is only \$10/person and if you wish to resign an email to President or Secretary would be appreciated. 	Paid To					30 June 2023	30 June 24	30 June 25	30 June 26	30 June 27						Questions	5 mins
Paid To																			
30 June 2023	30 June 24	30 June 25	30 June 26	30 June 27															
5.	Correspondence	<p>Correspondence: (Rather than listing correspondence in and correspondence out separately, all correspondence has been listed together since for most of it there was correspondence both in and out.)</p> <ul style="list-style-type: none"> ▪ MCC re mowing schedule ▪ MCC re Compliance and Enforcement ▪ MCC re Annual Donations Application ▪ MCC re Beauty Point ▪ MCC re open space and reserves strategy 	Questions	5 mins															

Agenda of Ordinary General Meeting

ITEM NO.	ITEM	KEY INFORMATION	ACTION	APPROX TIME
8.2	Meeting Dates	Ordinary General Meeting dates: 11 November 2023		

Meeting Dates

NEXT MEETING DATE:	Saturday 11 th November 2023
NEXT MEETING TIME:	2-4 PM

Attachments:

- Finance Reports
- Subcommittee Reports

Financial report

May 2023 Financial Report		
from 1/5/2023 to 31/5/2023		
Balances	Opening	Closing
Friends of Fame Cove	406.06	406.06
NACCAi	6921.66	6937.06
Stronger Commun Project	456.53	456.53
Defibrillator	1775.00	1775.00
Yallarwah Park Fitness Track	2833.94	2669.42
Community Garden Potting Shed	14000.00	10609.91
	26393.19	22853.98
Beyond Bank	26393.19	22853.98
Total	26393.19	22853.98
Plus Income to 31 May		
Interest	15.40	
Total Income	15.40	
Less Expenditure to 31 May		
Yallarwah Park Fitness Track	164.52	
Community Garden Potting Shed	3390.09	
Total Expenditure	3554.61	
Closing Balance	=	22853.98

June 2023 Financial Report		
from 1/6/2023 to 30/6/2023		
Balances	Opening	Closing
Friends of Fame Cove	406.06	406.06
NACCAi	6937.06	6918.27
Stronger Commun Project	456.53	456.53
Defibrillator	1775.00	1775.00
Yallarwah Park Fitness Track	2669.42	2669.42
Community Garden Potting Shed	10609.91	6582.04
Welcome Pack	0.00	2000.00
	22853.98	20807.32
Beyond Bank	22853.98	20807.32
Total	22853.98	20807.32
Plus Income to 30 Jun		
Welcome Pack	2000.00	
Interest	13.21	
Total Income	2013.21	
Less Expenditure to 30 Jun		
Community Garden Potting Shed	4027.87	
Hall Hire	32.00	
Total Expenditure	4059.87	
Closing Balance	=	20807.32

July 2023 Financial Report		
from 1/7/2023 to 31/7/2023		
Balances	Opening	Closing
Friends of Fame Cove	406.06	406.06
NACCAi	6918.27	7505.36
Stronger Commun Project	456.53	456.53
Defibrillator	1775.00	1775.00
Yallarwah Park Fitness Track	2669.42	2669.42
Community Garden Potting Shed	6582.04	3793.71
Welcome Pack	2000.00	2000.00
	20807.32	18606.08
Beyond Bank	20807.32	18606.08
Total	20807.32	18606.08
Plus Income to 31 Jul		
Interest	17.09	
Member subscriptions	570.00	
Total Income	587.09	
Less Expenditure to 31 Jul		
Community Garden Potting Shed	2788.33	
Total Expenditure	2788.33	
Closing Balance	=	18606.08

Fame Cove Sub Committee Report August 2023

Since our last report there has been very little action on the site.

Following from the Federal Court matters the Lee's have been released from the Federal Court freeze on their assets.

They are however still bound by the NSW Land and Environment Court Orders demanding the repair and reclamation of the Fame Cove property and we understand are involved in negotiations with MidCoast Council regarding these matters.

Mrs Lee is now the sole share holder of the Fame Cove Land and their eldest son and lawyers are involved with Council and their lawyers.

Because of the sensitive and not yet determined final outcome Council Officers have not been willing to pass on any details to our group and the community despite several requests.

However Adam Matlawski the Council Major Project and Compliance Manager has agreed to meet with our group when an outcome is finalised, probably in the next month.

In the meantime the only work that can be carried out on the site is in accordance with the Land and Environment Court Orders which includes maintenance to drainage to prevent any further degradation of the land.

Website report – August 2023

Website upgrade

On Saturday 17th July the committee met with Doug Kohlhoff to discuss upgrading the website. Doug had built it a decade ago as a community website for the North Arm Cove community, based on a specification by the then committee.

The website runs on the open source Drupal (version 7) content management system which is now 10 years old. Drupal has been updated over time with versions 8, 9 and now version 10. As part of the upgrading process security support for Drupal 7 will cease soon and some of the supporting modules are not being updated and will eventually cease functioning. When the security support ceases websites using Drupal 7 will be at much greater risk of hacking.

In the discussion on the 17th Doug explained how the website was developed, and what would be involved in upgrading it to Drupal 10. The committee also discussed alternatives such as developing a new website using a system such as Wix. Before the meeting Tim Nolan had spent some time trying out website development using Wix and had developed a very simple website as an example.

After discussing the pros and cons of upgrading to Drupal 10 versus developing a new website using a system like Wix, it was decided that since Drupal 10 would enable us to maintain existing functionality and records, and it would take less work than starting from scratch with Wix or an equivalent, upgrading to Drupal 10 would be the best option.

One of the benefits of Drupal is that being an open-source system means that it is freely available without cost.

Upgrading to Drupal 10 will enable us to develop a much cleaner more modern website that we currently have which will be much easier to administer than the existing one. The upgrade process involves doing some tidying up of the existing website modules to make it suitable for upgrading, doing trial migrations to identify any errors, migrating the website to Drupal 10, and then improving its style to make it cleaner and more modern.

If all goes according to plan the migration to Drupal 10 would be done over a weekend, with improving the style of the website being done afterwards.

We are aiming to do the migration and style improvement over the next couple of months. Whilst the migration is being done we will have to put the website into a read-only mode where users can access it and read what's on it, but won't be able to post any articles or comments.

We are very fortunate that Doug Kohlhoff is able to manage the upgrading process for us, and indeed do much of the programming work that is needed to make the upgrade successful. We have already started tidying up the modules and doing trial migrations.

Website advertising

The fee for placing an ad on the website is very modest – it is only \$50 per year and has not increased for 10 years. The website has the capacity for 24 ads, with 12 at present. The income from the ads helps pay for the website hosting and domain fees, and our insurance and running costs.

Advertising on the website is good for advertisers, it fares well on Google searches for North Arm Cove, and is generally at the top of the list above real estate companies. Benefits for advertisers include exposure to the North Arm Cove and wider community, good Google ranking, lots of hits, a link from the ads to their own website, and being seen supporting their local community.

When we have finished the upgrade we will be endeavouring to increase the number of ads up to the 24 ad capacity, and will look at increasing the charge from the current rate and adding a premium offering for advertisers.