

Agenda of Ordinary General Meeting

DATE OF MEETING	Saturday, 19 th August 2023		
MEETING TIME:	2.00pm	MEETING LOCATION:	North Arm Cove Community Hall

ITEM NO.	ITEM	KEY INFORMATION	ACTION	APPROX TIME
1.	Welcome and apologies	 Reminder this is an Association that requires member engagement and involvement- new members and Committee members are encouraged. Apologies 	Nil	1 mins
2.	Minutes from NACCAi 13 th May meeting	 Minutes were posted on website and are to be endorsed. Proposed: Seconded: 	approved minutes on website	5 mins
3.	Outstanding actions from previous meeting	 Compliance issues MCC program of maintenance in NAC. NACCAi parks/amenities upgrade survey MCC open space and recreation strategy Update of meeting of combined Community Groups meeting (including Yallarwah Park rock placement issue, Community Signage Board) Yallarwah Park equipment and working bee Defibrillator access code Reallocation of unused funding (to be discussed in finance report) 	President to provide reports and take questions progressively	10 mins max per report



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ITEM NO.	ITEM	KEY INFORMATION	ACTION	APPROX TIME				
4.	Membership	 Current membership – update provided at meeting Paid To 						5 mins
		30 June 2023 Unfinancia their mem	bership fee. Me	embership fee is	30 June 26 bership cancelled i only \$10/person a yould be appreciat	ind if you wish to		
5.	Correspondence	Correspondence: (Rather than listin correspondence h both in and out.) MCC re m MCC re Co MCC re Ar MCC re Ar MCC re Be	ng corresponder has been listed t owing schedule ompliance and E hnual Donations eauty Point	nce in and corres ogether since for inforcement	pondence out sep		Questions	5 mins



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ITEM NO.	ITEM	KEY INFORMATION		ACTION	APPROX TIME
6.	Finance	 The Finance report has been distribute 	ed with the agenda.	Motion: Report be	5 mins
		Proposed by:Reallocation of surplus funds	Seconded:	accepted	
7.	Reports	 Fame Cove (see report attached) Roads and drainage (verbal report) Aquaculture (verbal report) Heros Beach (no report) Website (see report attached) 		Questions Motion : Reports be accepted	10 mins
		Proposed by:	Seconded:		

8. Other Business

ITEM NO.	ITEM	KEY INFORMATION	ACTION	APPROX TIME
8.1		 New issues from floor 	Open Floor	10 mins

North Arm Cove

Community Association Worimi Country

Agenda of Ordinary General Meeting

ITEM NO.	ITEM	KEY INFORMATION	ACTION	APPROX TIME
8.2	Meeting Dates	Ordinary General Meeting dates: 11 November 2023		

Meeting Dates

NEXT MEETING DATE:	Saturday 11 th November 2023
NEXT MEETING TIME:	2-4 PM

Attachments:

- Finance Reports
- Subcommittee Reports

Financial report

Friends of Fame Cove 406.06 Friends of Fame Cove 406.06 Friends of Fame Cove 406.06 406.07 406.06 406.07 406.06 406.07	May 2023 Financial Report			June 2023 Financial Report			July 2023 Financial Report			
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	Total Expenditure	3554.61		Total Expenditure	4059.87		Total Expenditure	2788.33		
	Closing Balance	=	22853.98		=	20807.32		=	18606.08	

Fame Cove Sub Committee Report August 2023

Since our last report there has been very little action on the site.

Following from the Federal Court matters the Lee's have been released from the Federal Court freeze on their assets.

They are however still bound by the NSW Land and Environment Court Orders demanding the repair and reclamation of the Fame Cove property and we understand are involved in negotiations with MidCoast Council regarding these matters.

Mrs Lee is now the sole share holder of the Fame Cove Land and their eldest son and lawyers are involved with Council and their lawyers.

Because of the sensitive and not yet determined final outcome Council Officers have not been willing to pass on any details to our group and the community despite several requests.

However Adam Matlawski the Council Major Project and Compliance Manager has agreed to meet with our group when an outcome is finalised, probably in the next month.

In the meantime the only work that can be carried out on the site is in accordance with the Land and Environment Court Orders which includes maintenance to drainage to prevent any further degradation of the land.

Website report – August 2023

Website upgrade

On Saturday 17th July the committee met with Doug Kohlhoff to discuss upgrading the website. Doug had built it a decade ago as a community website for the North Arm Cove community, based on a specification by the then committee.

The website runs on the open source Drupal (version 7) content management system which is now 10 years old. Drupal has been updated over time with versions 8, 9 and now version 10. As part of the upgrading process security support for Drupal 7 will cease soon and some of the supporting modules are not being updated and will eventually cease functioning. When the security support ceases websites using Drupal 7 will be at much greater risk of hacking.

In the discussion on the 17th Doug explained how the website was developed, and what would be involved in upgrading it to Drupal 10. The committee also discussed alternatives such as developing a new website using a system such as Wix. Before the meeting Tim Nolan had spent some time trying out website development using Wix and had developed a very simple website as an example.

After discussing the pros and cons of upgrading to Drupal 10 versus developing a new website using a system like Wix, it was decided that since Drupal 10 would enable us to maintain existing functionality and records, and it would take less work than starting from scratch with Wix or an equivalent, upgrading to Drupal 10 would be the best option.

One of the benefits of Drupal is that being an open-source system means that it is freely available without cost.

Upgrading to Drupal 10 will enable us to develop a much cleaner more modern website that we currently have which will be much easier to administer than the existing one. The upgrade process involves doing some tidying up of the existing website modules to make it suitable for upgrading, doing trial migrations to identify any errors, migrating the website to Drupal 10, and then improving its style to make it cleaner and more modern.

If all goes according to plan the migration to Drupal 10 would be done over a weekend, with improving the style of the website being done afterwards.

We are aiming to do the migration and style improvement over the next couple of months. Whilst the migration is being done we will have to put the website into a read-only mode where users can access it and read what's on it, but won't be able to post any articles or comments.

We are very fortunate that Doug Kohlhoff is able to manage the upgrading process for us, and indeed do much of the programming work that is needed to make the upgrade successful. We have already started tidying up the modules and doing trial migrations.

Website advertising

The fee for placing an ad on the website is very modest – it is only \$50 per year and has not increased for 10 years. The website has the capacity for 24 ads, with 12 at present. The income from the ads helps pay for the website hosting and domain fees, and our insurance and running costs.

Advertising on the website is good for advertisers, it fares well on Google searches for North Arm Cove, and is generally at the top of the list above real estate companies. Benefits for advertisers include exposure to the North Arm Cove and wider community, good Google ranking, lots of hits, a link from the ads to their own website, and being seen supporting their local community.

When we have finished the upgrade we will be endeavouring to increase the number of ads up to the 24 ad capacity, and will look at increasing the charge from the current rate and adding a premium offering for advertisers.