

Minutes of Ordinary General Meeting

DATE OF MEETING	Saturday, 13 August 2022		
MEETING TIME:	2.10pm	MEETING LOCATION:	North Arm Cove Community Hall

ITEM NO.	ITEM	KEY INF.ORMATION	ACTION
1.	Welcome and apologies	<ul style="list-style-type: none"> Welcome and Acknowledgement of Country by J.H. (Jonathon Horton, as acting chair due to absence of B.R.) Apologies Doug and Kath Kohlhoff, Bob & Janine Reid, John Kugel, Tim Nolan, Anthony Byrne, Kerri Ann Griffin, Lloyd Bennett, Cheryl Yearsley, Tony Hann, Pat Brennan 	Nil
2.	Minutes from NACCAi 14 May meeting	<ul style="list-style-type: none"> JH requested acceptance of Minutes Proposed: Gary Sylvaney, Seconded: Bruce Head Passed unanimously. 	Nil
3.	Outstanding actions from previous meeting	<p>1) <u>Community Plan</u> JH and BH advised the Community Plan had been lodged by BR with Council and was on the NAC website for anyone interested Len Yearsley commended and thanked those responsible for compiling the Community Plan There were 18 comments with positive feedback and minor amendments were made based on feedback received. Tony Hahn and Bob Reid had a zoom</p>	

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		<p>meeting with Marcelle Boyling and Sarah Wilkinson from MCC to discuss the next steps. Plan to be presented to Council Ordinary Meeting on 24 August, and copies to be provided to all Council Managers so they are aware of its content and can include it in their planning. Bob holding Zoom meeting with Sarah Wilkinson next week to discuss developing a short list of projects to start working on. Important to remember that the plan is a 20-year plan and many of the projects are long term. We need to work closely with Council and keep the pressure up to make progress so that the plan doesn't become another dust gatherer on a Council shelf. Request for comments from floor, none received</p> <p>2) <u>Update of Rural Strategy/Non-Urban land issues</u> Submissions to rural strategy and Council responses/recommended changes being released monthly at Council meetings for consideration by Council. Most recent one was waterways and rural zones in the July. Paper subdivision submissions and Council responses expected to be this month. Final report to Council consolidating all Council responses with final recommended version of rural strategy expected in September. Once the final rural strategy has been adopted by Council the next step is to start preparing the new Local Environmental Plan (LEP) which will take 2-3 years. The LEP is the legal instrument that does the rezoning in the rural strategy. Bob is putting updates on the website as things progress. We are holding discussions with Council compliance team on compliance issues and apparent failure of Council to do much about them. J.H. and B.H. explained some of the responses received from MCC Head Compliance officer.</p>	<p>Nil</p>

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		<p>3) <u>Update of Southern Area Reference Group (SARG)</u> Meetings being held monthly. Gary and Jonathon attended last meeting Mayor and 1-2 Councillors to start attending soon (no date set). J.H. commented on the needs of other communities that make up SARG. Question from Sylvia Marino (S.M.) if their needs were similar. J.H. stated that roads were an issue, G.S. commented that bushfire evacuation was another concern. J.H. commented that G.S. was quite vocal to state that if pressure is not maintained Council is quick to move it from discussion. A squeaky wheel gets the most action and B.R. certainly maintains the pressure North Arm Cove list of projects being negotiated NAC projects include jetty/boat ramp, Heros Beach and Casuarina Park plans, Casuarina Park dinghy ramp, developing long term plan for paper subdivision land, bushfire planning and evacuation, sealing road between Carrington and Tahlee. G.S. in reply gave a quick history of the last 3-4yrs of SARG and how B.R. has changed the way SARG is working</p> <p>4) <u>Mayors Meeting</u> Discussion re Mayors meeting on 26/7/22 and how B.R. had pressured for meeting. J.H. summarised explaining about the guided tour, sandwich lunch, key issues relating to NAC. B.R. gave Mayor folder of NAC background information. Visit was very worthwhile as it gave her a good idea about NAC and the issues we are dealing with</p> <p>5) <u>Update of Yallarwah Park walking track grant</u> First grant instalment paid - \$72k out of \$90k. Purchase order issued for fitness equipment (16-week delivery) Expect concreting done about October (weather permitting), and fitness equipment installed end November. Daryl Drake gave an explanation regarding track design in response to question from floor.</p>	

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		B.H. explained safety issues previously raised, have been satisfied by Contractor and approved by Dan Aldridge of MCC										
4.	Membership	<p>Current membership below:</p> <table border="1"> <tr> <td colspan="3">Paid To</td> </tr> <tr> <td>30 June 23</td> <td>30 June 24</td> <td>30 June 26,27</td> </tr> <tr> <td>51</td> <td>1</td> <td>2</td> </tr> </table> <p>4 left NAC, 1 resignation to date 5 additional memberships paid today Unfinancial members will have their membership cancelled. Membership fee is only \$10/person and if you wish to resign an email to President or Secretary would be appreciated Question raised from floor of monies bouncing back when tried to pay eft.</p>	Paid To			30 June 23	30 June 24	30 June 26,27	51	1	2	<p>Unfinancial will be followed up by email in September by BH</p> <p>BH to ask BR if he is aware of any other problems regarding eft payments</p>
Paid To												
30 June 23	30 June 24	30 June 26,27										
51	1	2										
5.	Correspondence	<p>Correspondence: (Note: All correspondence is available for all members to read if they wish – contact the President or Secretary for access)</p> <p>No questions from floor regarding correspondence (as listed below)</p> <p>MCC -Jetty Proposal, Roads and Signage report, Paper Subdivision, Yallarwah Fitness track grant, SARG, Rural Strategy, Rural Boundary Clearing Code Dept of Regional NSW – Yallarwah fitness track grant Kate Washington – grants availability, RFS Rural Boundary Clearing Code, paper subdivision NSW Grants Management Office- Yallarwah Park grant A Space -Yallarwah Park fitness track. B.H. explanation of A Space correspondence (Marine Grade finish, terms of payment)</p>	<p>Nil</p> <p>Nil</p>									

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ITEM NO.	ITEM	KEY INF.ORMATION	ACTION
6.	Finance	<p>The Finance report has been distributed with the agenda.</p> <p>JH requested motion for Finance report acceptance Proposed: Len Yearsley Seconded: Daryl Drake Passed unanimously</p>	Nil
7.	Reports	<p>Fame Cove (report distributed with agenda) LY advised 15/9/22 was next court date and will update of any outcome.</p> <p>Roads and drainage GS gave a photographic display of some of the changes instigated by MCC from Roads and Signage Report suggested priorities (See attachment at rear of minutes) G.S. advised survey on traffic to and within village and speed looking for 40km/hr in lieu of 50km/hr. Looking for more signage warning of cyclists, pedestrian and wildlife. G.S. gave summary of drainage issues already been raised with MCC and the start of some action in certain areas. G.S. discussed council web site “Have your say” where he has commented on Casuarina Park and its needs/requirements. Eg excessive tree branch dropping and review of safety of certain trees G.S. advised of difference between village and town playgrounds L.Y. complained re present state of roads leading into and within NAC. G.S. advised that with the recent flooding and damages to roads and bridges within MCC area, we were very low in importance on the Council works program</p> <p>Aquaculture (report attached) Heros Beach – no report Website (report attached) J.H. gave quick summation Waterways Access - no report</p>	

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ITEM NO.	ITEM	KEY INF. OR MATION	ACTION
		General discussion regarding access points to waterway, signage, access liability issues etc.	
8.	Other business	<ul style="list-style-type: none"> ▪ Rob Dan raised issue of an ongoing Fire Plan for Cove. Discussion of use of private jetties to remove people by water. Are there any other strategies? ▪ L.Y. advised there is a Fire Plan which includes burn backs which have been implemented subject to weather conditions. ▪ Further general discussion had regarding Fire Plan. J.H. asked was there an evacuation plan for Cove. L.Y. advised no plan existed - J.H. mentioned to meeting regarding MCC draft compliance and enforcement policy. Public submissions close next Tuesday 16/8. Important that residents who are concerned about compliance and enforcement problems read the draft and make a submission through the MCC Have Your Say website. ▪ The MCC “rethinking our outdoor spaces” project. MCC wants resident feedback on current and future outdoor space needs, including parks, playgrounds, cycle tracks, town squares, foreshore areas. Also, via Have Your Say website. Residents should check it out and put in submissions on what they would like to see done to existing facilities, or what new ones are needed. ▪ G.S. advised only one project per village would be considered ▪ J.H. suggested letter drop to encourage more people to attend these meetings as nothing can happen without additional support 	
9.	Meeting Dates	<p>Ordinary General Meeting date: 12 November Annual General Meeting date: 12 November Meeting closed at 3.35 pm</p>	Note

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Meeting Dates

NEXT MEETING DATE:	12/11/2022
NEXT MEETING TIME:	2-4 PM

Attachments:

- 8 - 9) Finance Report
- 10-13) Subcommittee Reports
- 14) NAC Roads and Signage Report and Suggested Priorities

<p>May 2022 Financial Report from 1/5/2022 to 31/5/2022</p>
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Balances	Opening	Closing
Friends of Fame Cove	406.06	406.06
NACCAi	6135.35	6335.73
Stronger Commun Project	456.53	456.53
Defibrillator	1775.00	1775.00
	8772.94	8973.32
Beyond Bank	8772.94	8973.32
Total	8772.94	8973.32

Plus Income to 31 May	
Interest	0.38
Member subscriptions	80.00
Product sale	20.00
Website Sponsorship	100.00
Total Income	200.38
Less Expenditure to 31 May	
Total Expenditure	0.00
Closing Balance	= 8973.32

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June 2022 Financial Report from 1/6/2022 to 30/6/2022

Balances	Opening	Closing
Friends of Fame Cove	406.06	406.06
NACCAi	6335.35	6244.10
Stronger Commun Project	456.53	456.53
Defibrillator	1775.00	1775.00
	8973.32	8881.69
Beyond Bank	8973.32	8881.69
Total	8973.32	8881.69

Plus Income to 31 June	
Interest	0.37
Total Income	0.37

Less Expenditure to 30 June	
Hall Hire	32.00
Gen. expense NACCAi	60.00
Total Expenditure	92.00

Closing Balance = 8881.69

July 2022 Financial Report from 1/7/2022 to 31/7/2022

Balances	Opening	Closing
Friends of Fame Cove	406.06	406.06
NACCAi	6244.10	6738.07
Stronger Commun Project	456.53	456.53
Defibrillator	1775.00	1775.00
Yallarwah Park Fitness Track	0.00	72484.80
	8881.69	81860.46
Beyond Bank	8881.69	81860.46
Total	8881.69	81860.46

Plus Income to 31 Jul	
Yallarwah Park Fitness Track	72484.80
Interest	3.97
Member subscriptions	450.00
Product sale	40.00
Total Income	72978.77
Less Expenditure to 31 Jul	
Total Expenditure	81860.46

Closing Balance = 81860.46

NACCAi Website Subcommittee Report August 2022

Sponsors

We currently have 14 financial sponsorships.

Since my last report, 5 webpage sponsorships have expired and not been renewed. This includes 3 from Auswed, 1 from Guttermac and 1 from KBL Kitchens. We have the space for another 10 sponsorships. These sponsorships are only \$50pa.

If you know any business that may be interested, please send me the details.

Technical

Our content management system is called Drupal version 7. This is an old version. Drupal 10 is expected to be released later this year.

As with all things related to computers, you need to do upgrades every now and then. Security support for Drupal 7 was going to be stopped this year, but they have decided to extend support to the end of next year and possibly beyond. This means that we can put off making an upgrade for now and go straight to Drupal 10 when security support is no longer available.

An upgrade is time consuming and technical skills are required. Doug K and Bob R will meet later this year to decide the way forward. They are planning to tidy up the content of the website to make it easier to upgrade when the time comes.

Security

Websites need regular maintenance, in particular security upgrades. Believe it or not, hackers try to break into our website every day. Bob R, sometimes with the assistance of Tony H, have been carrying out this task for the last couple of years. So far they have managed without crashing the system. They make sure that Doug K is available for support if anything goes wrong.

Website Outage

The website was offline for a couple of days a few months ago. There was a problem with our server that was fixed fairly quickly once Doug K contacted them.

Janine Reid

Website Subcommittee

4 August 20

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NACCAi Aquaculture Subcommittee Report August 2022

It has been a very difficult time for the oyster industry in the Port.

QX Disease in Sydney Rock Oysters

In August 2021, QX disease was detected in Sydney rock oysters in Port Stephens. The disease is caused by a parasite with a complex growth cycle and much is unknown. The parasite is thought to grow in worms in the mud and are then released into the water. The oysters filters the water and become infected. The parasite matures in the gut of the oysters and kills them. When the oysters die, the shell opens and the oysters release the parasite into the water and the cycle begins again. The problem is more severe in areas with a muddy bottom and when the salinity is low.

Once in an estuary, it is almost impossible to get rid of the parasite. DPI have developed disease resistant spat with a lower mortality, but even so, the oysters usually only survive two seasons. Oysters take up to 3 years to reach full size.

Bob Reid spoke to Mark Salm from XL Oysters in early July and was told that North Arm Cove oysters have the parasite. XL oysters removed all of their oysters on OL86/140 in July.

There have been several news articles and TV news reports on the QX problem in Port Stephens. QX has devastated the industry and many producers might have to relinquish their leases. This is very bad news, as a struggling industry is a problem for both the local economy, the environment and the oyster farmers and their families who no longer have an income.

Broken Long Lines

The wild weather over the last year has resulted in lots of broken oyster lines. This year alone, breaks have occurred in January, Easter and June/July. The last break on OL86/140 was significant with about a dozen lines becoming entangled.

The lessees of OL86/140, XL Oysters, have been very prompt responding to their broken lines. Mark Salm from XL oysters says that they are going to try some new methods to prevent the problem. There are other leases in the Cove where the lines have not been fixed, particularly over near Bundabah

The breaking lines result in a financial loss to the oyster farmers as some of the baskets holding the oysters break off and drift away, usually ending up in the mangroves at the northern end of the Cove. It is also a problem environmentally as the baskets sink into the mud, the oysters decompose and the plastics contaminate the environment. Nigel T has been collecting accessible baskets for disposal or alternatively, reporting them to the oyster farmers. Some of the baskets and other oyster debris near Beauty Point and the Esplanade probably comes from the southern area of the Port.

DPI have a Best Practice Guide for longlines. It states that lines longer than 100m need an intermediary anchoring point. Most (but not all) of the leases in North Arm Cove do not comply with the DPI Guide. Many are too long without the extra anchoring points or are too loose, allowing them to tangle with the adjacent lines. Perhaps it is time for DPI to enforce their guidelines and make them regulations.

Oyster Production

The last production report published by DPI NSW was for the year July 2020 to June 2021. Production in Port Stephens was down slightly. This was probably due to the impact of Covid 19 on domestic oyster sales.

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Since then, we have had a lot of heavy rain events. The rain results in harvest closures, where the oysters cannot be harvested for several weeks due to low water quality. The timing has often been poor, just before public holidays when the oyster farmers would normally be very busy with sales. The water quality takes a lot longer to recover in winter than in summer and we have seen several long harvest closures. This all impacts on oyster production.

Covid 19 also results in lower production due to people not dining out. Unfortunately, outbreaks have often coincided with public holidays. In addition, we have now seen the impact of QX. The next Production Report (for the year ending June 2022) will be released early next year and I expect it will contain very bad news about Port Stephens.

Janine Reid 30 July 2022

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Fame Cove Sub-Committee Report 13 August 2022

This Sub-Committee has not met in the past three months as we are awaiting the outcome of the Federal Court hearing which was scheduled for the 14 July 2022 which did not proceed and was rescheduled to the 15 September 2022. The Federal Court has requested Mr and Mrs Lee provide full details of the companies Xiao Bin Shi (Mrs Lee) Bao Lin Pty Ltd Lane Cove West Development Pty Ltd Tea Gardens Farms Pty Ltd Australian Pine Products Pty Ltd Mingze Pty Ltd Landmark Development & Finance Pty Ltd This is the third time the Federal Court has requested and rescheduled the request for Case Management of these details. There have been some minor works activity on the Fame Cove site believed to be associated with the routine clearance of drains and swales as maintenance demanded by Land and Environment Court Orders. None of the major rehabilitation works have been commenced even though the Council Lawyers have sought and gained authority from the Federal Court for funds to be made available to ensure ongoing erosion occurring. The Lees have not taken up this option.

North Arm Cove Roads and Signage Report 2021.

Index and Suggested Priorities (Jan.2022).

A. Safety

Item	Subject:	Status 29/07/22	Page	Priority
1.	Gooreengi Rd. South near Exit to A1.	Part Done.	1	1
2	Intersection Carrington Rd. and Glenn Innes Rd.	Unchanged	2	1
3	Near Market Way and Woolbrook Ave.	Unchanged	2	2
4	From Corner Gooreengi Rd. and Somerset Ave.	Unchanged	3	1
5	Entry Road to Residential Areas.	Unchanged	3	1
6	Corner Eastslope Way and Gloucester St.	Part Done	4	2
7.	Eastslope Way Approaches to Casuarina Park.	Unchanged	4	1
8	Speed Signs in Eastslope Way.	Unchanged	4	2
9	The Ridgeway Approaches to The Community Centre.	Unchanged	5	2
10 *	Drainage Pit to Under Road Culvert near No.49 The Esplanade.	Unchanged	6	1
11 *	Culvert Exit Opposite Side of The Road to Item 10.	Unchanged	6	1
12	Driveway Crossings Over Stormwater Drain. South Side, The Esplanade	Unchanged	6	2
13	Drainage Outlet in Front of No. 33 The Esplanade.	Unchanged	7	1
14	Road Speed Limits to and Within North Arm Cove Residential Areas.	Unchanged	7	1
15	Promontory Way/The Esplanade.	A Mess ??	8	1

B. Other Signage.

1.	Access Track to Heros Beach, Off Promontory Way.	Complete	9	3
2	Two Promontory Way Deviations Unidentified.	Unchanged	9	2
3	Casuarina Reserve Dinghy Launching Area.	Unchanged	10	3
4	Wildlife Warning Sign on Promontory Way South of Community Hall.	Unchanged	10	2
5	Entry to Somerset Ave. (Carrington Rd.) from Gooreengi Rd.	Complete	10	1
6	Wildlife Sign North Arm Cove Rd. Just South of Carrington Rd.	Unchanged	11	2
7	Uralla St. Corner Market Way.	Complete	11	3
8	Village Entry Sign.	Unchanged	11	3
9	Missing Street Sign, Corner Eastslope Way and Merriwa Blvd.	Complete	12	3
10	Resident/ Visitor Facilities Sign Corner Booral St. and The Ridgeway.	Unchanged	12	1
11	No Dumping Signs for High Visibility Locations on Main Village Roads.	Unchanged	13	3
12	The Esplanade Sign- Comer The Ridgeway and Market Way.	Part Done	13	2

C. Road Names.

1	One Road – Many Names= North Arm Cove Road.	Unchanged	14	1
2	Uralla St.	Unchanged	14	2