

Minutes of Ordinary General Meeting

DATE OF MEETING	Saturday, 13 May 2023		
MEETING TIME:	2.05pm	MEETING LOCATION:	North Arm Cove Community Hall

ITEM NO.	ITEM	KEY INFORMATION	ACTION
1.	Welcome and apologies	<ul style="list-style-type: none"> Welcome by T.N. as Chair in absence of B.R. and advised that meeting would be recorded for minute taking. Apologies from Sylvia Marino, Kerry Head, Bob and Janine Reid Supplementary Power Point presentation integrated to meeting agenda on overhead display 	Nil
2.	Minutes from NACCAi 11th February meeting	<ul style="list-style-type: none"> Chair requested attendees for any comments/questions on previous minutes None received Minutes were proposed for approval by Peter Chappelow, seconded by Rob Van Zandvliet Previous minutes approved unopposed. 	Nil
3.	Outstanding actions from previous meeting	<ul style="list-style-type: none"> Update of Compliance <ul style="list-style-type: none"> Illegal dumping: - previously raised matters remain in the hands of EPA. Suggesting from floor (Peter) recommending the EPA App that can be used to lodge notification of illegal dumping with pin drop location. Rubbish dumped and building waste, including asbestos material is still present. Illegal developments: - discussion of information conveyed by BR to Gary Mead of MCC. Meeting occurred leading to agreement of proposed actions to try and start exercise to remove those developments deemed illegal by Council on the main road into Cove as an initial action. Discussion of illegal fence types still to be confirmed by Council, however colorbond fences are illegal. Discussion re lodgement of complaint is subject to ranking of 	<p>Follow up with EPA</p> <p>Need to follow up MCC actions in this area</p>

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		<p>importance regarding safety to general public or environmental damage. If not in those areas, complaint is seen as low priority.</p> <p>MCC have advised in various communications that they are significantly under resourced and are struggling with staff numbers to service the broad MCC footprint.</p> <p>Recommendation of use of HAVE YOUR SAY page on MCC website to register with council matters of concern with potential illegal developments or other matters regarding bush management and alike.</p> <p>Update On MCC commitment to NAC Maintenance Program</p> <ul style="list-style-type: none"> BH advised that LIAM BULLEY Parks Manager MCC had been in correspondence with B.R. re mowing and maintenance program in NAC. Council reply was following: <i>Maintenance of North Arm Cove is managed by Operations staff based out of Tea Gardens. I have confirmed that the extent of parks maintenance in North Arm Cove undertaken by MidCoast Council staff is mowing of Heros Beach Reserve on a 3-4 week cycle and spraying of a drain and the helipad at the community hall.</i> <i>My understanding is that the balance of Council owned or managed open space is maintained by volunteers with Council support. Steve Howard in my team is responsible for establishing and supporting volunteers to undertake maintenance of open space and natural areas.</i> <i>In regard to the level of service provided by Council in maintaining open spaces in North Arm Cove, I would say that the extent of volunteers maintaining open spaces across the regions is strong but variable. We have approximately 1,200 volunteers across the MidCoast involved in open space maintenance and volunteering is as strong in large towns (for example, Harrington, Forster and Tuncurry) as it is in smaller villages (for example, Cooperook and Coomba Park).</i> <p><i>I am happy to meet with your committee to get a better understanding of your concerns relating to park maintenance.</i></p>	<p>Need to finalize survey results to provide to Council .</p> <p>Need to have meeting organize with L.B. and NACCAi committee members</p>

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		<p>Due to B.R. absence B.H. replied to Council reply confirming volunteers at Yallarwah and Casuarina, however Heros and Medina were not maintained and overgrown.</p> <p>B.H. sent some of the survey replies to show the Community thoughts and after a personal visit by L.B. he has advised that Council will send men to Heros to clear lantana, weeds etc and to source soft fall material for Community Hall playground area as a safety priority. Soft fall installed by late May, early June, Heros works in June/July.</p> <p>B.H. requests for additional surveys to be able to put pressure on Council.</p> <p>Update on NACCAi parks/ amenities survey for improvements</p> <p>BH advised there were 23 replies to date with Heros and the Community Hall the most favoured areas at the moment.</p> <p>BH asked in regards Heros, who own the racing sculls parked in the middle of park? Advise from floor was that a man called John Baskett(Karuah Rowing Club) was responsible for them and used them to teach people how to row. There are other sculls in Medina. If skulls are presenting a safety issue or impeding park maintenance or in fact are derelict a MCC webpage issue is to be logged on MCC portal.</p> <p>T.N. recommended the next phase is to access achievable options with current funding regarding prioritizing opportunities in park improvements, what we can afford, what funding grant we can apply for.</p> <p>N.T. commented on MCC officer ,who was to resolve this long term, had left Council due to lack of support. Discussion regarding lack of resources and funding by MCC.</p>	<p>BH to finalize survey results prior to next meeting to allow approval of selected amenities.</p>

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4.	Membership	<ul style="list-style-type: none"> Current membership below as of 1/05/2023 <table border="1"> <thead> <tr> <th colspan="5">Paid To</th> </tr> <tr> <th>30 June 23</th> <th>30 June 24</th> <th>30 June 25</th> <th>30 June 26</th> <th>30 June 2027</th> </tr> </thead> <tbody> <tr> <td>84</td> <td>1</td> <td>2</td> <td>1</td> <td>2</td> </tr> </tbody> </table> <ul style="list-style-type: none"> Unfinancial members will be chased up and have their membership cancelled if they don't pay their membership fee. Membership fee is only \$10/person and if you wish to resign an email to President or Secretary would be appreciated Reminder that membership fees fall due end June 	Paid To					30 June 23	30 June 24	30 June 25	30 June 26	30 June 2027	84	1	2	1	2	
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30 June 23	30 June 24	30 June 25	30 June 26	30 June 2027														
84	1	2	1	2														
5.	Correspondence	<p>Correspondence: Listed below and available for viewing if interested</p> <ul style="list-style-type: none"> TA Space re rectification of Exercise Equipment defects. MCC re mowing schedule MCC re Compliance and Enforcement MCC re Annual Donations Application MCC re Gooreengi Rd dumping Kate Washington re current grants available NSW Maritime <p>There were no questions or comments from floor PowerPoint presentation presented details for attendees</p>	Nil															
6.	Finance	<ul style="list-style-type: none"> The Finance report had been distributed with the agenda and motion to approve required. J.H. advised nothing added in April except interest of \$16.26. The main financial movement for period was receiving the \$14,000 for the Potting Shed project being undertaken by Gardening Group / Hall committee. Website sponsorship of \$555 entered in period. 	Note															

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ITEM NO.	ITEM	KEY INFORMATION	ACTION
		<ul style="list-style-type: none"> ▪ NACCAi general funds held is circa \$6K and BH recommend that a proposal to draw down these accumulated membership funds be used for contributions to parks or other proposed works. Proposals to be developed for next meeting <p>Approval to reallocate unused fundings as listed in Financial Report</p> <ul style="list-style-type: none"> • BH requested ability for Committee to group unused funds from Friends of Fame Cove, Stronger Communities and excess monies not required for defibrillator maintenance to be grouped with NACCAi funds, with the purpose to use for providing a nominated improvement within one of the Community areas. • D.K. and P.C. advised that monies within Friends of Fame Cove came via other means not necessarily within NAC and stated it was placed there on basis that it remained as stand alone for any future needs. Meeting agreed not to change this arrangement. • Committee will determine amount to set aside for defib maintenance. Remaining monies in Yallarwah Stage 1 (Stronger Communities) are to be expended on working bee for Yallarwah. Motion moved by D.K. seconded J.K. to link Stronger Communities monies with Yallarwah grant as they are same project. 	Committee to Action
7.	Reports	<ul style="list-style-type: none"> ▪ Fame Cove (attached) ▪ Roads and drainage (attached) G.S. gave verbal presentation to meeting. TN commented that all these issues need to be raised on MCC website to increase pressure on Council to react especially regarding to safety issues as raised by G.S. TN urged all residents to use MCC website more ▪ Aquaculture (no report) TN advised more activity in recent weeks by oyster growers, stringing lines and baskets again. 	.

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		<ul style="list-style-type: none"> ▪ Heros Beach (no report) ▪ Website (attached) D.K. gave verbal explanation on new host and platform improvements and advised that the TPG hosted email accounts are rejecting NACCAi emails, updates or links. T.N. thanked D.K. for his efforts over the many years with developing and administering the Webpage and more so the recent platform upgrade and hosting challenges that he is championing to resolve. 	
8.1	Other Business	<ul style="list-style-type: none"> ▪ Update of meeting of all Community Groups working together. Community Groups have had two meetings to date with representatives of NACCAi, RFS, Garden Group, Tennis Group, Hall Committee present. Next meeting 24/5/23. K.G. led discussion re need for lead person for Mens Shed as advised previously by B.R. on NACCAi website. ▪ Draft wastewater Strategy MCC G.S. advised meeting that this report was on NACCAi and Council website. His recommendation was for residents to take the time to inform themselves of any proposed new requirements. He also advised Council was looking for feedback on MCC website. The area referred to in this report were largely within Cove on blocks 200m from water frontage. Residents to self inform through Webpage ▪ Gooreengi Gate installation Explanation of the endeavours of many NAC residents to enable this to happen, including the assistance from Rangers and Bush Fire Officers within MCC. N.T. advised that without the prompt actions by these council officers we would not have this gate installed. ▪ Yallarwah Park exercise equipment update 	

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		<p>BH explained that paint repairs completed however replacement of damage part still to be done as part delivered as replacement was incorrect. BH was advised 12/5/23 that hopefully to be done early June.</p> <ul style="list-style-type: none"> ▪ Yallarwah Park working bee. Request for someone to be responsible to organise planting, general tidy up around pathways etc. No takers from the floor. <p>New issues from floor</p> <ol style="list-style-type: none"> 1) K. G requested that Community signage board usage be controlled to allow for other notices to be posted. GS advised that as part of Council signage that area to be turned into a visitor bay, with lighting Community Notice Board of larger size than existing. No timing of when this will occur yet. 2) P.T. raised issue of the access code for Defib. Asked whether new residents are advised of this number. Other comments that others don't have code. 3) K.G. raised issue of rock placement around Yallarwah Park in reference to comments made by Taree RFS officer. BH advised that an email of explanation had already been sent to Hall Committee and would be discussed at next Hall Committee meeting 4) Comment regarding staining of pergola in Yallarwah and future maintenance. BH advised that it is now owned by Council and Council is responsible for maintenance. Hence, we need to push for a maintenance program from Council including Yallarwah. <p>T.N. thanked all for their time attendance and meeting closed at 4.07pm</p>	

Future Meeting Dates

NEXT MEETING DATE:	Ordinary General Meeting Saturday 12th August 2023 Annual General Meeting date: 12 August 2023 Ordinary General Meeting Saturday 11 November 2023
NEXT MEETING TIME:	2-3.30 PM followed by AGM 3.30-4.00PM
Attachments:	<ul style="list-style-type: none">▪ Finance Reports▪ Subcommittee Reports▪ PowerPoint slideshow

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February 2023 Financial Report from 1/2/2023 to 28/2/2023		
Balances	Opening	Closing
Friends of Fame Cove	406.06	406.06
NACCAI	6579.51	6417.96
Stronger Community Project	456.53	456.53
Defibrillator	1775.00	1775.00
Yallarwah Park Fitness Track	16888.23	9674.28
	26105.331	18729.83
Beyond Bank	26105.33	18729.83
iTotal	26105.331	18729.83
Plus Income to 28 Feb		
Interest	10.45	
Member subscriptions	50.00	
Website Sponsorship	50.00	
iTotal Income	110.45	
Less Expenditure to 28 Feb		
Bank fees	8.00	
Yallarwah Park Fitness Track	7213.95	
Website fees	264.00	
Total Expenditure	7485.95	
Closing Balance	=	18729.83.83
Financial members	=	90

March 2023 Financial Report from 1/3/2023 to 31/3/2023		
Balances	Opening	Closing
Friends of Fame Cove	406.06	406.06
NACCAI	6417.96	6905.40
Stronger Community Project	456.53	456.53
Defibrillator	1775.00	1775.00
Yallarwah Park Fitness Track	9674.28	2833.94
Community Garden Potting Shed	0.00	14000.00
	18729.83	26376.93
Beyond Bank	18729.83	26376.93
iTotal	18729.83	26376.93
Plus Income to 31 Mar		
Community Garden Potting Shed	14000.00	
Interest	7.43	
Website Sponsorship	555.00	
Total Income	14562.43	
Less Expenditure to 31 Mar		
Yallarwah Park Fitness Track	6840.34	
Website fees	74.99	
Total Expenditure	6915.33	
Closing Balance	=	26376.93
Financial members	=	90

April 2023 Financial Report from 1/4/2023 to 30/4/2023		
Balances	Opening	Closing
Friends of Fame Cove	406.06	406.06
NACCAI	6905.40	6921.66
Stronger Community Project	456.53	456.53
Defibrillator	1775.00	1775.00
Yallarwah Park Fitness Track	2833.94	2833.94
Community Garden Potting Shed	14000.00	14000.00
	26376.93	26393.19
Beyond Bank	26376.93	26393.19
Total	26376.931	26393.19
Plus Income to 30Apr		
Community Garden Potting Shed	0.00	
Interest	16.26	
Website Sponsorship	0.00	
Total Income	16.26	
Less Expenditure to 30Apr		
Yallarwah Park Fitness Track	0.00	
Website fees	0.00	
Total Expenditure	0.00	
Closing Balance	=	26393.19
Financial members	=	90

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Fame Cove Sub Committee report 13 May 2023 **Lee Taxation Matters Discharged.**

The Federal Court Orders brought against Mr. and Mrs. Lee regarding Taxation Matters and their listed Australian Assets on the 15 July 2021 were discharged and finalized by Justice Bromwich on 22 March 2023

It appears the Lee's have paid or provided security for their outstanding Tax Debt \$272,894,070.83 (no other amounts for Interest or Court Costs were listed in the order).

The Freezing Orders and recent Mortgage determination against their assets including the Fame Cove properties no longer applies.

In recent conversation with Adam Matlawski Senior Compliance Officer Midcoast Council advised Council and Lee lawyers have been in discussion regarding the outstanding Land and Environment Court Orders which were not proceeded whilst the Commonwealth Taxation matters were considered.

Adam advised that matters presently under consideration by Council officers with the Lee's are not yet finalized therefore he is not yet able to meet with our subcommittee until matters are concluded.

New lawyers have been appointed by Lee's and present representation is being conducted by their eldest son.

Mrs. Lee is now the sole shareholder of the Fame Cove properties.

Land and Environment Court Orders are no longer valid and are to be returned to the Court for re assessment and re issue. No major changes are to be made. Discussion is also being considered regarding the scaling back of already granted Development Applications and review of some matters being considered.

It seems Mr. Lees involvement with the Fame Cove land has for the time being, been diminished and I observe that the Judge in the Federal Court taxation matters addressed his comments to Mrs. Lee as the major property owner of the assets.

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Website Report May 2023

After a week of preparation and a couple of overnight sessions, the northarmcove.nsw.au site went live on the new host, sitemanage.au, on 23 February. A desktop copy of the development environment was purchased to facilitate testing away from the live environment and this made the transfer and subsequent upgrading work easier to test and implement.

Not everything however went smoothly in the transfer – particularly the weekly newsletter distribution which progressively deteriorated over the next four weeks. In one week more than a half of newsletters either did not reach their destination or were garbled. Working in conjunction with Sitemanage, most of the problems with the newsletter distribution have now been resolved. However ...

Eight emails sent to tpg /iinet/ozemail addresses are still being “bounced back” each week. (Ozemail was bought by iiNet in 2005, iiNet was bought by TPG in 2015 - so they are clearly linked domains but, in theory, they operate independently.) TPG were unwilling to help identify the source of this problem as we are not their clients! If your email address is one of those not receiving the weekly newsletter, it would be helpful if you could contact tpg, iinet or ozemail to ask them to fix this problem.

Following the host change, a great deal of work has been undertaken to edit components of the Drupal 7 core and modules (the software upon which the website is built) to make them compatible with PHP version 8.1. (PHP is the computer language in which that software is written. Previously the site was using PHP 7.3/7.4.) These significant software modifications have given us a bit more breathing time before the required upgrade of the website to Drupal version 10.

Every day there are hundreds of hacking attempts made upon our website – emanating from countries right across the world. Fortunately for us, Drupal is one of the most secure content management systems available. This is why it is used by governments across Australia as well as community groups like us. Many of the attacks are made by “robots” probing for weaknesses. Our Drupal 7 is upgraded as soon as we are advised of a security update. The upgrades to PHP versions have also been primarily to address potential security issues. So far, our site has remained secure.

As can be seen from the above, maintaining a website takes quite a bit of effort. That effort becomes worth it when many members of the community are using the site. Reading it certainly. But also contributing to it: Articles. Events. Comments. Images. Anyone can become a contributor. You can become a contributor. And if you have skills and/or interest in helping behind the scenes with some of the website maintenance you will be welcomed with open arms.

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Survey Of Priority 1 Issues Outstanding in North Arm Cove Roads and Signage Report To MCC. 2021. Review 1. Nov. 2022. [Conducted 11/5/2023].

A. Safety

Item. 1 Location: Gooreengi Rd. junction with AI. Existing warning sign of sharp turn ahead is not visible enough.

Item. 2 Location: Intersection, Carrington Rd., and Glen Innes Rd. {Our North Arm Cove Rd.}. No works are scheduled yet, however thinking at this time is to move the Carrington Rd. junction with North Arm Cove Rd. a little east and then the current junction area would just be a bend in the one road.

Items. 4 & 5 Location: From corner Gooreengi Rd. and Summerset Ave. to NAC. Major repairs to the road edges and widening in the past weeks have made the road to the start of our residential area much safer. Any review of road speeds to and within the village awaits the results of Council actual speed surveys and then applications with justifications to Council and Main Roads.

Item. 7 Location: Eastslope Way/Casuarina Park Area.

Again, waiting on results of Council Speed Survey. A clear safety needs.

Items. 10 & 11 Location: Near 49 The Esplanade.

No progress to date. Maybe due to being both a Roads and a Drainage issue. Will treat as top priority in contact with Council. An important safety issue.

Item. 13 Location: Near 33 The Esplanade.

Another issue that involves both Roads and Drainage issues. Kerb section and Safety Rail.

Item. 14 Location: All residential Roads in NAC. Waiting on results of Speed Survey to evaluate situation. This should be available very shortly.

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Survey Of Priority 1 Issues Outstanding in North Arm Cove Roads and Signage Report To MCC. 2021. Review 1. Nov. 2022. [Conducted 11/5/2023].

Item 15 Location: Unsealed section of The Esplanade.

Road has been top dressed by a resident and is currently passable in two-wheel drive vehicles. Heavy rains could undo the effort. This has a very important use in the event of a major fire. Matter will continue to be raised with Council.

B. Other Signage.

Item. 10 Location: Corner Booral St. and The Ridgeway. Only Priority 1 issue not completed is the creation of a resident/visitor sign and facility showing an area map and location of various facilities, e.g. Toilets, First Aid, Fire Station, Community Centre, Parks, Dinghy Ramps, Emergency Numbers.

C. Road Names.

Item. 1 Location: The road into NAC and Uralla St. One road, one name from Gooreengi Rd. to the residential area. North Arm Cove Rd. and Change Uralla St. to Gloucester St.

A meeting with MCC is due to review all priorities for the coming period, 2023/2024 Financial Year. Your Association is preparing for this now.

Survey Of Priority A Issues Outstanding in North Arm Cove Stormwater Report To MCC. Rev.3. 9/2/2023.

(Conducted 9/5/2023)

Report Ref.	Location	Issue
3.	Cnr. Eastslope Way & Merriwa Blvd.	Drain inadequate for water volumes.
15.	Cnr. Water St. & Cove Blvd.	Drain opening requires child guard.
24-38,90.	104/106 Cove Blvd.	Contract cost data received by MCC.

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48-50.	91 Promontory Way & adjacent.	Work in progress. Complete by end June.
72.	45-47 Cove Blvd.	Table Drains inadequate.
77.	107-109 Cove Blvd.	Table Drains inadequate.
78.	121-125 Cove Blvd.	Table Drains inadequate.
80.	49-53 Point Circuit.	No Table Drain North side.
81.	Point Circuit.	Upgrade Pit size.
82.	20-26 Promontory Way.	No Table Drain or Culvert Pipes
 Survey Of Priority A Issues Outstanding in North Arm Cove Stormwater Report To MCC. Rev.3. 9/2/2023. (Conducted 9/5/2023)		
83.	28-52 Promontory Way.	Table Drain inadequate.
85-86.	46-54 Promontory Way.	Table Drain inadequate or missing.
87.	58-68 Promontory Way.	Table Drain inadequate or missing.
91.	Merriwa Blvd.	Road surfaces repaired and Gloucester St. Table Drain deepened. Lack of Culvert Drain

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NACCAI RESIDENTS SURVEY on PARK IMPROVEMENTS				
REPLIES TO DATE 23				
HEROS BEACH	YALLARWAH	CASUARINA	MEDINA BAY	COMMUNITY HALL
<ul style="list-style-type: none"> • Seating • Parking • Seats, pergola, • BBQ facilities • Regular mowing of grass, periodic cleaning of beach • Weed removal • Covered BBQ area • Table and chairs • Additional picnic seating /tables with shade protection • Enviro toilet • Regular mowing, bins, BBQ facilities, pergola 	<ul style="list-style-type: none"> • Signage on areas history, natural and cultural heritage, • Remove big piles of • Dirt in middle and southern end of park 	<ul style="list-style-type: none"> • Public jetty • Remove dangerous tree for safety • Play equipment • Increase length of dinghy ramp • Pergola over existing table • Off street parking • Covered BBQ area • Table and chairs 	<ul style="list-style-type: none"> • Better access • Fenced swimming area • Regrade access track, weed removal • Jetty and picnic facilities • Make a decent access track • 2-3 seats at foreshore and shelter with seats • Clean up foreshore and instal erosion control • Upgrade of public footpath, seats or benches 	<ul style="list-style-type: none"> • Net/basketball ball court • Pergola to play area • Grass area between tennis court and hall • Improve swing area • Shading to childs playground • Upgrade soft fall, maintain safety and quality of equipment and softfall • General tidy up of area between tennis courts and playground. Could be used for occasional market